

General Guidelines for Membership Application Materials

Note: This template is not intended to be a "fill-in-the-blanks" form, but rather as guidelines for the basic desired content. The typical resulting document will comprise three to five pages of text not including a 2-page CV from each faculty member and the letter from your University's President.

Also, please note that this template is most appropriate to institutions at which the UCAR membership rests primarily with the programs in a single department. Institutions with multiple departments and programs under the UCAR umbrella may not be able to follow the template as closely.

Application for UCAR Membership (renewal or new)

(Institution)

(Primary Department or Program)

(Secondary Department or Program)

(Tertiary Department or Program)

(Other Departments or Programs)

Date

If there are questions about how to complete the application materials, please contact Aneka Finley afinly@ucar.edu or the Membership Committee chair.

1. Program of Studies and Research

Answer the following for each UCAR Member-related department or program

The Department of _____ conducts instruction and research in the fields of (List broad fields such as atmospheric science, physical oceanography, climatology). Online descriptions of our programs can be found at the following ***URLs***.

The Department has ___ tenured faculty, ___ tenure-track faculty, ___ research staff, ___ undergraduate students and ___ graduate students. In the last 5 years the Department has granted ___ B.S. degrees and ___ M.S. Degrees, and ___ PhD degrees. During that time our graduate students have won ___ AMS awards and participated in _____. Our program innovations in _____ have lead to _____. Of particular note is _____. The Department's current research facilities include _____. Instructional facilities of note include _____.

We anticipate the following changes over the next 3-5 years:

2. Progress in the Atmospheric Sciences

Research in UCAR-related sciences in our programs spans the fields of (list of specific fields as noted in the instructions) _____, _____, _____, and _____ with particular emphasis on _____ and _____.

These efforts are funded at annual levels of approximately _____ by agencies including _____, _____, and _____.

The resulting publications include _____ journal articles over the past 5 years.

In addition the Department has played a major role in the _____ project and in _____.

3. Participation in UCAR Activities

The University has been a UCAR member since _____. Within the past 5 years we have routinely sent representatives to the UCAR _____ and _____ meetings and provided members to the _____ and _____ committees. Our research includes (frequent/occasional) collaborations with NCAR scientists and (frequent/occasional) use of NCAR facilities. Of particular note are _____.

4. Additional Material required:

- ✓ President's letter
- ✓ 2 page CV from each faculty member including education, employment history, tenure status and a list of up to ten recent and relevant publications.

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