Tuesday, 4 October

Pre-meeting Open House Tours

10:00 am   Member and Affiliate Representatives will tour the Atmospheric Chemistry Division, the Visualization Lab, UOP Program demonstrations (in the COMET classroom), and the new chemistry building. Advance signup is required.

12:15      Box Lunches will be provided at Center Green (Building 1, Room 2126) for those participating in the tours.

UCAR Annual Meeting Agenda

1:00 pm     1. Call to Order, Welcome, and Adoption of the Agenda

Chairman of the UCAR Board of Trustees, Kelvin Droegemeier (University of Oklahoma), will call the meeting to order, welcome participants and guests, and ask for adoption of the agenda.

Action: Adopt the agenda

1:05        2. Secretary’s Report

Secretary and Trustee Steven Rutledge (Colorado State University) will present the minutes of the October 2004 Annual Meeting and ask for Members approval.

Action: Approve the minutes of the October 2004 Annual Members’ Meeting.

1:10        3. Treasurer’s Report

Treasurer and Trustee Barbara Feiner (Washington University in St. Louis) will review the UCAR Consolidated Financial Statement for the period ending 31 August 2005.

1:20        4. Nominating Committee Report

Nominating Committee Chairman, Fred Carr (University of Oklahoma) will report on the nominating process for Trustee candidates and Members' committees; ask for approval of the tellers; ask for approval of the voting procedure; and review the Trustee and Members' Committees’ slates of nominees. (Adoption of the slates and elections of Trustees and Members' committees will take place on Wednesday morning.)
Members have received information on the candidates in advance of the meeting.

**ACTIONS:**
- Vote to appoint tellers
- Vote to adopt the following voting procedure for Trustee elections:

  The four candidates receiving the highest majorities will be elected Trustees. If all four positions are filled on the first ballot, the election is complete. If fewer than four Trustees are elected on the first ballot, then the name(s) of those so elected will be removed from the ballot, and an additional ballot or ballots will be taken until all Trustee positions are filled.

1:35  5. UCAR President’s Annual Report

UCAR President Rick Anthes will report to the Members on UCAR activities.

2:00  6. UOP Director’s Report

VP for Corporate Affairs and UCAR Office of Programs Director, Jack Fellows, will report to the Members on UOP activities.

2:15  7. Chairman of the Board Report

Kelvin Droegemeier will report on Board activities over the past year and introduce the NCAR strategic plan discussion.

2:35  8. NCAR Director’s Report

NCAR Director, Tim Killeen, will update the Members on the NCAR Strategic Plan and on current NCAR activities. The website for information on the NCAR strategic planning process is located here: http://www.ncar.ucar.edu/stratplan/2006/index.html

3:15  **UCAR Forum 2005: Open House Poster Session**

Chairman Droegemeier will introduce the Open House Poster Session. The meeting participants will have the opportunity to visit approximately 25 posters from UCAR, NCAR and UOP programs, and talk with the scientific and technical staff on the following Open House challenge questions with the goal of increasing collaborations to address national needs:

1. What is each UCAR program doing for the community?
2. What are university capabilities and needs in this area?
3. How could we be working more closely together in this area to reach an outcome that we can’t achieve separately?

5:15  UCAR Annual Meeting will recess.

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5:30  Buses leave for reception at the HIAPER hanger at the Research Aviation Facility, at Jeffco airport.
5:45  
6:00  Reception for Members Representatives, Trustees and guests at the HIAPER hangar at Jeffco Airport.

**Wednesday, 5 October**
Center Green Auditorium

8:00 am  Continental breakfast will available in the Center Green Atrium.
8:30   Annual Members’ Meeting reconvenes

9.  Nominating Committee Report (continued)

Nominating Committee Chairman Fred Carr will continue the report of that Committee.

A.  Trustees Election
Nominations from the floor are in order provided that a) persons so nominated are not from the same institution as any incumbent Trustee, and b) in the case of a nominee who is not a Members’ Representative, the nomination of that individual shall have been consented to in writing by the Chief Executive Officer of the Member institution.

**ACTION:**  Vote to accept the slate of Trustee candidates

Each Member’s Representative may complete one ballot. Four institutional Trustees and three Trustees-at-Large are to be elected. Ballots are located in the packet of materials handed out at registration.

**ACTION:**  Vote to elect new Trustees

B.  Election of Members’ Committees
Chairman Carr will move to accept the slate of nominees for UCAR Members’ Committees. Nominations from the floor are in order. Election of Committees will follow.

**ACTIONS:**
- Vote to accept slate for Members’ Committees
- Vote to elect the new members of the Members’ Committee

9:00 10.  NSF Topics

Cliff Jacobs, Head, UCAR & Lower Atmospheric Facilities Oversight Section, ATM/NSF will report to the Members on topics of interest to the community.
11. Advocacy, Legislation, and Appropriations Update

Joel Widder, Lewis-Burke Associates, and Cindy Schmidt, Director, UCAR Office of Government Affairs, will update the meeting participants on the Federal Budget and other legislative and policy issues of interest to the UCAR community.

10:05 Break

12. Membership Committee Report

Robert Talbot (University of New Hampshire), Chairman of the Membership Committee, will present the report on the following:

A. New Application for Membership

University of Houston

The Committee recommends election of the University of Houston to UCAR Membership for an eight-year term beginning in January 2006.

ACTION: Vote on election of new Member

Election to Membership is by affirmative vote of two-thirds of the Members present at the meeting at which a quorum is present.

B. Membership Renewal elections

The Committee recommends re-election of the following to UCAR Membership for eight-year terms beginning in January 2006:

University of Maryland at College Park
University of Miami
University of Missouri
Princeton University
Texas Tech University

ACTION: Vote on reelection of current Members

Re-election is by affirmative vote of two-thirds of the Members present at the meeting at which a quorum is present.

10:45 UCAR Members’ Meeting Forum: Plenary Session

John Merrill (University of Rhode Island) Chairman of the University Relations Committee (URC) will moderate this session during which the URC and meeting participants will discuss results from the Poster Session held the day before. The focus will be on creating productive partnerships to address important scientific questions, new ideas for collaborations that may have come out of the poster session interactions, and how these might inform a new UCAR Strategic Plan.
12:00   Luncheon for meeting participants.

1:30    13. University Relations Committee (URC) Report

Chairman of the committee, John Merrill, will report to the Members on the
activities of the URC over this past year.

1:45    14. Academic Affiliates’ Report

Richard Clark (Millersville University) will update the Members on Academic
Affiliate meeting held on Tuesday morning.

2:00    15. Unstructured Discussion

This time is set aside for further discussion of any agenda item, or for discussion
of new topics not included in the agenda.

2:30    Adjourn

~ End of Agenda ~

2006 October Meeting Dates:

9-10 October   Board of Trustees Meeting
10 October      Academic Affiliates Meeting
10-11 October  Annual Members’ Meeting
11 October     University Relations Committee Meeting
12-13 October  UCAR/AMS Heads and Chairs Meeting