The following people were present for all or a portion of the meeting:

**PACUR Members**
Greg Hakim, University of Washington, Chair  
Simona Bordoni, Caltech  
John Braun, UCP  
Rich Clark, Millersville University  
Bob Hart, Florida State University  
David Nolan, University of Miami  
Elizabeth Ritchie, University of Arizona  
Yvette Richardson, Penn State University  
Roger Samleson, Oregon State University  
Bob Street, Stanford University  
Geoff Vallis, Princeton University  
Mike Wiltberger, NCAR  
Sharon Zhong, Michigan State University

**UCAR, NCAR, UCP Attendees**
Tom Bogdan, UCAR President  
Christina Book, NCAR Director’s office  
Rana Brasher – Alleva, NCAR Budget & Planning  
Chris Davis, ASP Director  
Aneka Finley, UCAR Governance Office  
Susan Friberg, UCAR Governance Office  
Vanda Grubisic, EOL Director  
Maura Hagan, NCAR Deputy Director  
Bob Henson, UCAR Communications  
Matt Hirschland, UCAR Communications Director  
Valerie Koch, NCAR Budget & Planning  
Hanne Mauriello, Director, UCP Budget and Operations  
Scott Rayder, UCAR Business Development  
Kathy Strand, UCAR President’s Office  
Kelly Smith, UCP Director’s Office  
Roger Wakimoto, NCAR Director
1. **PACUR Chair**, Greg Hakim called the meeting to order and welcomed everyone. Hakim presented the meeting notes from the April 2012 PACUR meeting. A motion was made, seconded, and passed to approve the meeting notes without change.

2. **UCAR university relations**: EOL Director, Vanda Grubisic briefed PACUR on the work being done by a UCAR internal committee looking at University Relations. Members of the working group are drawn from UCAR and NCAR: Bette Otto-Bliesner, Chris Davis, Cindy Schmidt, Kaye Howe, Mary Marlino, Rich Loft, Sue Ellen Haupt, Susan Friberg, Jim Hurrell, and Jim Ranson; PACUR member, Roger Samelson, serves as the PACUR liaison to the committee. The purpose of the working group is to examine the current relationship between UCAR and the university community, and address any problems. Vanda reported that a survey will be going out to the community in the coming months to gather data and will share the results of the survey with PACUR when it’s available.

3. **Enhanced visitor and exchange programs**: Cindy Schmidt and Chris Davis led a discussion about enhancing existing on-site UCAR visitor programs, and creating a new program to support NCAR scientists visits to universities. The goals of these programs are to provide service to the universities where needed, and promote collaborations to advance the science. Some of the caveats expressed included exercising caution not to over promise; ensuring that incentives can be provided to NCAR scientists and the universities who might request an NCAR scientific visitor to their departments; and how to measure the success of these programs. Some ideas from the PACUR members were: be open to virtual collaborations; creating modules that universities can use in their classrooms; NCAR scientists could provide research training; sponsor WRF workshops at universities; 2-week guest lectures.

4. **2012 Member’s Meeting post-mortem**: Greg Hakim led a discussion about the Member’s Meeting that had just adjourned, and topics that came out of the PACUR executive session with the Member Reps. He reported that among other topics during that session, the PACUR members explained the non-core proposal review process. It was agreed that the executive session should be held again next year.

5. **Ad hoc review of PACUR non-core proposal process**: Mike Witberger, HAO/NCAR, and Jeff Trapp, Purdue, co-chaired the committee reviewing UCAR’s and NCAR’s internal proposal submission processes and controls that are in place to ensure compliance with PACUR criteria. Witberger reminded the PACUR that one purpose of the ad-hoc committee was to ensure that the integrity of the non-core proposal review process was being maintained, and that it did not impose a substantial burden on NCAR/UCAR staff or collaborating university faculty. The subcommittee’s recommendations focus on streamlining the process, educating UCAR staff and the PACUR proposal sub-committee members and keeping track of questions and concerns for future non-core subcommittee members. It was recommended that the UCP director talk to PACUR in the Spring about PACUR continuing to review UCP proposals. It was decided that Witberger and Valerie Koch would put together a ballot to allow the PACUR members to vote on each recommendation before submitting them to NSF for approval to implement.

6. **Non-core Proposal Review subcommittee report**: Bob Street, Chair of Non-core proposal sub-committee reported on the sub-committee’s the current audit cycle. He reported that the sub-committee is in the process of completing the report, and all proposals appear to be in compliance. He reported that, out of the 156 proposals, one proposal had a questionable support letter, but the collaboration was subsequently verified. There were also questions on
two proposals relating to interpretation of the model development language in the 3d criterion language. Much discussion followed about the meaning of model development. PACUR will discuss again in the spring. The final sub-committee report will be sent out to the full PACUR for approval. Going forward, the members of the sub-committee will be Yvette Richardson, Jeff Trapp, Bob Street, and Dave Nolan.

7. **Open Discussion:**
   The members of the Faculty Fellowship sub-committee will be Bob Street, Sharon Zhong, and Roger Samelson.

The meeting adjourned at 7pm.

End of Meeting Notes