

General Information - NCAR Undergraduate Leadership Workshop (ULW)

June 16 - 20, 2008, Boulder, Colorado

Travel to Boulder

The workshop will begin at 8:00 AM on Monday, June 16. Therefore, you should plan to arrive in Boulder on the afternoon or evening of Sunday, June 15. The workshop will conclude at noon on Friday, June 20. You must not reserve a flight out of Denver before 3:00 PM on Friday, taking into consideration the time necessary to get to the airport (about one hour) and a two-hour period of time at the airport for security clearance.

Denver International Airport (DIA) is our nearest airport. Travel expenses are to be covered by your sponsoring university. Please seek guidance from your academic department about how to make travel arrangements. Please notify us of your travel plans by completing the Travel Form available on the ULW website, under "Additional Information." It must be faxed to Tim Barnes at (303) 497-2598. You may also email it to him at tbarnes@ucar.edu. If you choose to travel to Denver by train, AMTRAK provides service to Denver's Union Station.

Ground Transportation

Ground transportation is provided between Denver International Airport and Boulder by Supershuttle (<http://www.yellowtrans.com/>). The shuttle cost is about \$52 per person round trip assuming drop off and pick up at CU's residence hall. To check the schedule and make reservations call Boulder Supershuttle (303) 227-0000. Shuttle drivers accept payment in cash, travelers checks, and all major credit cards. If you are using Supershuttle, the pick-up, and drop-off location is "Broker Hotel." From there simply cross the street, walk between the towers to the one-story Darley Commons building.

The Regional Transportation District (RTD) (www.rtd-denver.com) provides excellent bus service between Denver International Airport and Boulder (about an hour trip) every day of the week. Depending on whether your luggage comes to baggage claim in the East or the West Terminal, you will need to check to see when you arrive where you should meet the bus. If you wish to take the bus to Boulder from downtown Denver, it can be boarded at the Market Street station located just two blocks east of Union Station on 16th Street.

If you are using RTD transportation to and from the Denver International Airport Skyride ("AB" route), get a transfer from the driver, and get off at the "Baseline Road" stop. From that stop, walk along Broadway Blvd. (the road upon which the bus will be traveling) in the direction the bus was traveling (north) until you reach the corner of Broadway and Baseline. Turn right and walk along Baseline Road until you reach the stop for the "Bound" bus (2 mins by foot). Tell the driver you are going to Williams Village and get off at the 30th Street stop. The RTD schedule for buses between Boulder and Denver can be accessed by calling (800) 366-7433. The current fare is about 10.00 one way.

Taxis serving the Boulder area include:

Yellow Cab (303) 777-7777

Metro Taxi (303) 333-3333.

Lodging

You will be housed in a University of Colorado Residence Hall in a room shared with one other student. When you arrive at the designated residence hall, you should check in at the reception desk. Tell the receptionist that you are with the NCAR Undergraduate Leadership Workshop. You will be presented with a packet of information about the week to come.

Guest rooms include sheets, towels, pillow, and bedspread. Internet service is available, so you may wish to bring a laptop. Daily housekeeping service is provided during the week, making beds, exchanging towels, and cleaning bathrooms and public areas. Each room contains a MicroFridge (microwave/refrigerator/freezer) and telephone. Local telephone calls are free. Most sleeping rooms have two extra long beds, two dressers, two closets, and two desks. Same sex bathrooms are conveniently located on each floor. Participants would need to bring an alarm clock since wake-up service is not provided. All rooms are non-smoking.

Workshop Transportation

At 7:30 AM on Monday morning, you will be driven by van to the workshop activities. You should look for a US Government van (probably white, tan, or gray) that will be parked at the bus stop outside the residence hall. **YOU MUST BE ON TIME** for the van's departure. You will be returned to the CU Dorms after dinner each evening.

Meals

Breakfast, lunch, and dinners will be provided as a part of the workshop. Please notify us on the enclosed form if you have any dietary restrictions. Your name tag is your meal ticket, so be sure to wear it every day!

Workshop agenda

You will be occupied with workshop activities from *Monday* through *Thursday* from 7:30 AM (pickup) to at least 8 PM (The evening we travel to Rocky Mountain National Park, you will not return to Boulder until 10 PM). The workshop will adjourn at noon on Friday. A detailed agenda will be presented to you on your arrival. Please **DO NOT** plan any outside activities in the evenings until you have reviewed the workshop agenda with staff on the first day of the program.

What to bring

Dress during the workshop is comfortable "casual" business attire. Certainly, no jacket, tie, skirts, or dresses are necessary. It is not uncommon for UCAR and NCAR staff to wear shorts to work. The weather forecast for a summer day in Boulder is frequently "clear to partly cloudy with a chance of afternoon showers." Air temperature can range from the 50's to 100 degrees F, and it can cool quickly after sunset. Therefore, bring a sweater to ensure your comfort in air-conditioned rooms and a rain jacket, in case we have a rain shower.

You should bring pens and pencils and a note pad. You will be provided with a workshop journal when you arrive. We may do some moderate trail hiking during the week, and there are excellent trails adjacent to CU residence halls, so you should pack appropriate athletic shoes and workout clothes, if you wish to take advantage of these assets. You should also bring a bathing suit for the evening outing to Boulder Reservoir.

Parking

Should you drive to Boulder, parking will be available on campus. The current rate of \$20 per week may change before the summer session. Permits can be purchased at the housing front desk or in the Parking Services Office.

Photo Release Agreement

By agreeing to participate in the workshop, we expect you to be included in any photographs that are taken during workshop activities and related recreational outings. UCAR and other students may use these photos for future PowerPoint presentations, posters, web sites, and other outreach venues. Students are encouraged to bring their own cameras, and we appreciate photos taken by students being shared with others. Please complete the attached photo release form and return it to Tim Barnes.

Expectation for Student Presentations

When you return to school in the fall, we would like you to schedule a presentation for other students through which you describe what you have learned in our workshop. Last year's students gave presentations in department seminars, college AMS chapter meetings, and many other venues. You will appreciate having lots of great photos to choose from when you develop your presentation!

Information required from you!

Several forms must be completed and submitted to Tim Barnes before June 1 (email tbarnes@ucar.edu or fax (303) 497-2598.

1. Participant information form
2. Preliminary questionnaire form
3. Photo Release form

Contact Information:

Call Tim Barnes for additional information: (303) 497-1169, tbarnes@ucar.edu.

All forms are posted on the ULW web site:

http://www.ucar.edu/educ_outreach/ulw/